

**REQUEST FOR PROPOSAL  
NATURAL GAS SUPPLY  
CARROLL COUNTY SCHOOLS  
PRICING SHEET  
Due Date: December 19, 2019 at 2:00 p.m.**

Please use this form to submit bid:

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

**All pricing should be based on the NYMEX market close price for Friday, December 18, 2019, your price per therm is \$ \_\_\_\_\_. This price must be held for the Board of Education to approve at the December 19, 2019 meeting. Awarded vendor will be notified on Friday, December 20, 2019.**

**Term:** Gas to be delivered January 1, 2020 through December 31, 2020 with option to renew.

**Fixed Price:**

Please offer a 12 month, one-part, fixed rate. All customer service, transportation, and basis charges should be included in the fixed price.

Price per therm for the natural gas commodity will not change for the term of the contract.

The Carroll County School System is tax exempt; therefore, the only charges on invoicing will reflect the commodity and AGL Base Charge.

The awarded vendor will supply the total firm natural gas requirements to all current, planned and acquired locations of the Carroll County School System on the AGLC distribution system for the term of the contract.

The Carroll County Schools will not be accessed any deposits to establish firm natural gas accounts with awarded supplier.

**General Conditions:**

The successful bidder must be able to provide a monthly excel spreadsheet for gas usage per meter for tracking purposes.

Please include a minimum of three references on the attached reference form.

The solicitation and any corresponding contract resulting from the proposal shall incorporate all relevant Federal, State, and Local laws as well as the purchasing procedures/policies of the Carroll County School System.

The Carroll County School System reserves the right to reject any and/or all proposals.

Proposals must be emailed to [terry.jones@carrollcountyschools.com](mailto:terry.jones@carrollcountyschools.com). Proposals will be accepted until Thursday, December 19, 2019 at 2:00 pm. **Any proposals received later than this will not be considered.**

**The Carroll County Board of Education reserves the right to reject any and all proposals and to waive technicalities.**

**VENDOR REFERENCE SHEET**

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_