

Research Guidelines

Research Study Requirements for Approval

Carroll County Superintendent encourages teacher involvement in research studies which will be beneficial to the students of Carroll County Schools. Instructional research studies may be conducted in Carroll County Schools only upon written authorization of the Superintendent or designee.

Each research proposal shall be evaluated in the following areas:

- possible positive value to the educational program
- administrative feasibility in the schools
- value to the professional development of teaching and administrative personnel
- desirable contribution to the educational welfare of Carroll County Schools
- any possibility of undue effect or interference with the daily operations of the schools

Persons and/or groups desiring to conduct research activities in Carroll County Schools must request such permission in writing to the Assistant Superintendent for Human Resources & Student Services. Even when permission is granted, Carroll County Schools reserves the right, to its sole discretion, to revoke said permission at any time.

The following information is required for approval:

1. A written description of the study.
2. A letter from the study chairperson granting permission to do the study.
3. A letter from the graduate school approving the human studies research.
4. A copy of any survey questions to be used in the study.
5. A copy of the participant's letter stating that participation is voluntary.
6. If the study is taking place in a single school, then a letter is required from the principal of that school granting permission for the study. If the study involves a random school or multiple schools, the district will work with the researcher to make arrangements.
7. A letter with the researcher's signature stating neither students, staff members, schools, nor Carroll County Schools will be identified in any draft or final report of the study.
8. Carroll County Superintendent is to receive a copy of all completed research findings.

Please send your information to:

Mailing Address:

Mrs. Sabrina Collins, Teacher & Leader Support Services Coordinator
Carroll County Schools
164 Independence Drive
Carrollton, GA 30116